

**Resort Village of Coteau Beach
Minutes – Regular Meeting of Council
February 24, 2021 @ 5:00 pm – Microsoft Teams Meeting**

Present:

Council: Mayor Mark Stumborg, Councillors Don Bell, Kirk Kidd, Randy Schmaltz and Edie Thompson

Administration: Steven Piermantier

Public: 11 members of the public were present at various times throughout the meeting.

Call to Order

Mayor Stumborg called the meeting to order at 5:00 p.m. The meeting was held electronically, via Microsoft Teams.

40-21 Approval of Agenda

Thompson: That the agenda be adopted with the following additions:

6. Communications / Correspondence:

b. Ken Burns Feb. 20, 2021 e-mail Re: Remax listing CDI properties at Coteau Beach

c. Ken Burns Re: Toolcat usage

d. Ken Burns Re: Repchinsky easement questions;

9. Reports of Administration and Committees

a. WaterWolf Asset Management

Carried

41-21 Reading and Adoption of Minutes

Bell: That the minutes of the February 10, 2021 regular meeting be adopted.

Carried

Business Arising from Minutes

Bylaw for costs associated with appeals to the Board of Revision for Assessment

42-21 Assessment Appeal Fee Bylaw

Bell: That Bylaw No. 2 2021, the Assessment Appeal Fee bylaw be introduced and given first reading.

Carried

43-21 Assessment Appeal Fee Bylaw

Schmaltz: That Bylaw No. 2 2021 be given second reading.

Carried

44-21 Assessment Appeal Fee Bylaw

Kidd: That Bylaw No. 2 2021 be given three reads at this meeting.

Carried Unanimously

45-21 Assessment Appeal Fee Bylaw

Thompson: That Bylaw No. 2 2021 be given third reading and adopted.

Carried



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46-21 Change in Administrative Services notice date to March 29, 2021

Kidd: That Resolution No. 35-21 Administrator Services Renewal from the February 10, 2021 meeting be amended to read as follows:

Bell: That March 12, 2021 be established as the closing date for applications for the Resort Village Administrator position, and further that the Administrative Services Contract with Steven Piermantier be terminated effective March 29, 2021.

Carried

47-21 Administrator Position Advertising

Bell: That the Resort Village approve advertising costs of up to \$750.00 for the Administrator position.

Carried

48-21 List of Accounts to be Paid

Bell: That the List of Accounts including Chq. 1300 - 1303 totaling \$15,783.71; online payments totaling \$1,229.24 for a grand total of \$17,012.95 be approved and paid.

Carried

49-21 Communications / Correspondence

Kidd: That Council accept and file all of the communications / correspondence with the Administrator directed to provide responses as required.

Carried

Delegations and / or Public Hearings

None

Notice of Proclamations, Presentations and Recognitions

None

Reports of Administration and Committees

None

Old Business

None

New Business

50-21 Co-op Community Spaces grant application approval Re: Walking Trail

Thompson: That Council provide a letter of support and commit \$5,000.00 towards a walking trail project as part of the Coteau Community Club Plus 50's application to the Co-op Community Spaces grant.

Defeated



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51-21 Social distancing signage for park, golf course, beach, and entrance

Kidd: That Council commit to spend up to \$350.00 on the purchase of signs / posts for social distancing signage related to the COVID-19 pandemic.

Carried

Councillor Kidd declared a conflict of interest and left the meeting. (6:02 p.m.)

52-21 Seasonal Position applicant

Bell: That Duane Kidd be hired as the Resort Village's seasonal worker under contract for \$30.00 / hour for the period May 1 – October 15, 2020, 40 hours per week, with Administration directed to prepare a contract for signing including the above.

Carried

Councillor Kidd resumed his chair (6:04 p.m.)

53-21 Community Centre Investing in Canada Infrastructure Program Project

Thompson: That subject to approval from the federal and provincial governments and the Resort Village obtaining title to the land, Council shall proceed to construct the Community Centre at a cost of \$40,152.00 in accordance with the application to the Investing in Canada Infrastructure Program.

Carried

Mayor and Councilor Reports and Forums

None

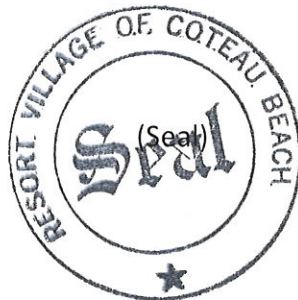
Next council meeting date:

Friday, March 19, 2021 @ 5:00 p.m.

54-21 Adjourn

Bell: That the meeting be adjourned (6:40 p.m.)

Carried



A blue ink signature of Mark Stumborg.

Mark Stumborg – Mayor

A blue ink signature of Steven Piermantier.

Steven Piermantier – Administrator

Handwritten initials in blue ink, possibly "M SP".

RESORT VILLAGE OF COTEAU BEACH
Comparative Income Statement
January 1 - February 28, 2021

	Actual 01/01/2021 to 02/28/2021	Budget 01/01/2020 to 12/31/2020	Difference
REVENUE			
TAXATION			
General Municipal Levy	0.00	160,848.00	-160,848.00
Municipal Abatement/Adjustment	0.00	0.00	0.00
Discount on Municipal Tax	0.00	-5,700.00	5,700.00
NET MUNICIPAL TAX	0.00	155,148.00	-155,148.00
Penalty on Municipal Arrears	143.56	500.00	-356.44
TOTAL TAXES	<u>143.56</u>	<u>155,648.00</u>	<u>-155,504.44</u>
UNCONDITIONAL GRANTS			
Unconditional - Revenue Sharing	0.00	12,892.00	-12,892.00
Unconditional - Other	166.01	550.00	-383.99
TOTAL UNCONDITIONAL GRANTS	<u>166.01</u>	<u>13,442.00</u>	<u>-13,275.99</u>
GRANTS IN LIEU OF TAXES			
Grant-in-Lieu - Sask Tel	0.00	0.00	0.00
TOTAL GRANT-IN-LIEU	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
GENERAL GOV'T SERVICES			
GG - F&C - Photocopy/Fax	0.00	0.00	0.00
GG - F&C - Office Services	0.00	0.00	0.00
GG - F&C - Appeal Fees	0.00	0.00	0.00
GG - F&C - Tax Certificates	0.00	0.00	0.00
GG - F&C - Tax Enforcement	0.00	0.00	0.00
GG - Licences	0.00	0.00	0.00
GG - Permits	100.00	2,450.00	-2,350.00
GG - Rentals	0.00	0.00	0.00
GG - Contributions/Donations	0.00	0.00	0.00
GG - Interest Revenue	55.64	3,500.00	-3,444.36
GG - Dividends Revenue	0.00	0.00	0.00
GG - Commission Revenue	0.00	0.00	0.00
GG - Plus 50 Contribution	0.00	0.00	0.00
GG - Conditional - Fed. - Other #1	0.00	3,396.00	-3,396.00
GG - Conditional - Prov. - Other #1	0.00	451.00	-451.00
GG - Conditional - Local - Other #1	0.00	0.00	0.00
GG - Capital - Federal - Other #1	0.00	0.00	0.00
GG - Capital - Prov - Other #1	0.00	0.00	0.00
TOTAL GENERAL GOV'T SERVICES	<u>155.64</u>	<u>9,797.00</u>	<u>-9,641.36</u>
PROTECTIVE SERVICES			
PS - Fees - Other #1	0.00	0.00	0.00
TOTAL PROTECTIVE SERVICES	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TRANSPORTATION SERVICES			
TS - Custom Work	259.90	70.00	189.90
TS - Custom Work - Dust Control	0.00	0.00	0.00
TS - Custom Work - Other #1	0.00	0.00	0.00
TS - Sale of Gravel	0.00	0.00	0.00
TS - Sale of Culverts	0.00	0.00	0.00
TS - Sale of Signs	0.00	0.00	0.00
TS - Sale of Other #1	0.00	0.00	0.00
TS - Road Maintenance Fees	0.00	0.00	0.00
TS - Permits	0.00	0.00	0.00
TS - Frontage	0.00	0.00	0.00
TS - Other #1	0.00	0.00	0.00
TS - Conditional -Federal -Other #1	0.00	0.00	0.00
TS - Conditional - Prov - Other #1	0.00	0.00	0.00
TS - Capital - Federal - Other #1	0.00	0.00	0.00
TS - Capital - Prov - Other #1	0.00	0.00	0.00
TOTAL TRANSPORTATION SERVICES	<u>259.90</u>	<u>70.00</u>	<u>189.90</u>
ENVIRONMENT & PUBLIC HEALTH			
EH - Waste & Disposal Fees	0.00	0.00	0.00
EH - Sale of Pest Control Products	0.00	0.00	0.00
EH - Sale of Weed Control Products	0.00	0.00	0.00

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RESORT VILLAGE OF COTEAU BEACH
Comparative Income Statement
January 1 - February 28, 2021

	Actual 01/01/2021 to 02/28/2021	Budget 01/01/2020 to 12/31/2020	Difference
TOTAL ENVIRON & PUBLIC HEALTH SERV.	<u>0.00</u>	<u>0.00</u>	0.00
PLANNNG & DEVELOPMENT			
PD - Fees - Development Permit	0.00	0.00	0.00
CDI Conditional Agreement	0.00	1,200.00	-1,200.00
PD - Conditional - Prov - Gas Tax	<u>0.00</u>	<u>2,832.00</u>	-2,832.00
TOTAL ENVIRON & PUBLIC HEALTH SERV.	<u>0.00</u>	<u>4,032.00</u>	-4,032.00
RECREATION & CULTURE			
RC - Fees - HALL RENT	0.00	0.00	0.00
RC - Fees - HALL DEPOSITS	0.00	0.00	0.00
RC - Fees-Golf Course	0.00	8,750.00	-8,750.00
RC - Golf Course Proceeds	0.00	0.00	0.00
RC - Insurance Proceeds	0.00	0.00	0.00
RC - Tennis Court Donations	0.00	0.00	0.00
RC - Conditional - Prov - Other #1	<u>750.00</u>	<u>500.00</u>	250.00
TOTAL RECREATION & CULTURE	<u>750.00</u>	<u>9,250.00</u>	-8,500.00
UTILITY SERVICES			
US - Water - Sales	0.00	0.00	0.00
US - Water - Pump House Sales	0.00	0.00	0.00
US - Water - Connection Fees	0.00	0.00	0.00
US - Sewer - Charges	0.00	0.00	0.00
US - Capital - Prov - Other #1	<u>0.00</u>	<u>0.00</u>	0.00
TOTAL UTILITIES	<u>0.00</u>	<u>0.00</u>	0.00
TRANSFERS			
Tranfer from Reserves	<u>0.00</u>	<u>55,343.26</u>	-55,343.26
TOTAL TRANSFERS	<u>0.00</u>	<u>55,343.26</u>	-55,343.26
TOTAL REVENUE	<u>1,475.11</u>	<u>247,582.26</u>	-246,107.15
EXPENSE			
GENERAL GOV'T SERVICE			
GG - Reeve - Office Super/Travel	0.00	0.00	0.00
GG - Council - Meeting & Travel	52.70	500.00	-447.30
GG - Council - Committee & Travel	241.56	500.00	-258.44
GG - Council - Convention	0.00	500.00	-500.00
GG - Council Honorarium	0.00	0.00	0.00
GG - Other Boards Indemnity/Travel	0.00	0.00	0.00
GG - Administrative Salaries	0.00	0.00	0.00
GG-Contract Administrative	3,200.00	38,400.00	-35,200.00
GG - Admin. CPP, EI, Super	0.00	0.00	0.00
GG - Admin. Dis. Ins., WCB, etc.	0.00	349.44	-349.44
GG - Admin. Training & Travel	209.52	1,630.00	-1,420.48
GG - Contracted - Assessment	4,079.00	3,867.00	212.00
GG - Contracted - Legal/ISC Fees	364.50	100.00	264.50
GG - Contracted - Audit/Accounting	0.00	4,240.00	-4,240.00
GG - Contracted - Memberships	694.85	831.00	-136.15
GG - Contracted - Advertising	222.58	325.00	-102.42
GG - Contracted - Insurance/Bond	217.30	3,000.00	-2,782.70
GG - Utilities - Power	0.00	0.00	0.00
GG - Utilities - Heat	0.00	0.00	0.00
GG - Utilities - Telephone/Fax	0.00	0.00	0.00
GG - Utilities - Internet	0.00	375.00	-375.00
GG - Maint. - Stationery/Supplies	4.25	500.00	-495.75
GG - Maint. - Postage/Software	891.46	1,590.00	-698.54
GG - Maint. - Copier/Computer/Other	0.00	100.00	-100.00
GG - Grants/Donations - Operating	0.00	500.00	-500.00
GG - Amortization Expense	0.00	0.00	0.00
GG - Interest & Bank Charges	508.83	2,940.00	-2,431.17
GG - Other - Election	1,112.06	2,000.00	-887.94
GG - Other -Canada Day	0.00	1,500.00	-1,500.00
GG - Asset - Purchase-Machine/Equip	0.00	1,500.00	-1,500.00
GG - Asset - Purchase - Infrastruct	<u>0.00</u>	<u>14,937.50</u>	-14,937.50

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RESORT VILLAGE OF COTEAU BEACH
Comparative Income Statement
January 1 - February 28, 2021

	Actual 01/01/2021 to 02/28/2021	Budget 01/01/2020 to 12/31/2020	Difference
TOTAL GENERAL GOV'T EXPENSE	<u>11,798.61</u>	<u>80,184.94</u>	<u>-68,386.33</u>
PROTECTIVE SERVICE			
PS - Police - Contracted	0.00	2,300.00	-2,300.00
PS - Fire - Contracted Service	15,000.00	15,000.00	0.00
PS - Fire - Building Inspection	0.00	2,400.00	-2,400.00
PS - Fire - Maint./Repair	146.36	0.00	146.36
PS - Fire - Grants - Operating	0.00	0.00	0.00
PS - Other - 911	60.00	60.00	0.00
PS - Asset - Purchase - Vehicle	12,600.00	0.00	12,600.00
PS - Amortization Expense	0.00	0.00	0.00
PS - Asset - Purchase-Machine/Equip	0.00	20,064.84	-20,064.84
TOTAL PROTECTIVE SERVICE	<u>27,806.36</u>	<u>39,824.84</u>	<u>-12,018.48</u>
TRANSPORTATION SERVICE			
TS - Council - Indemnity	0.00	0.00	0.00
TS - Council - Mileage	0.00	600.00	-600.00
TS - Wages	0.00	12,000.00	-12,000.00
TS - CPP Expense	0.00	1,192.28	-1,192.28
TS - EI Expense	0.00	502.35	-502.35
TS - MEPP Expense	0.00	0.00	0.00
TS - WCB & Dis. Ins./Health Expense	0.00	1,150.00	-1,150.00
TS - Contract - Ins./Licences	145.79	1,750.00	-1,604.21
TS - Contract - Survey/Engineer	0.00	0.00	0.00
TS - Contract - Maint.-Snow Removal	637.50	1,050.00	-412.50
TS - Contract - Maint.-Dust Control	0.00	7,200.00	-7,200.00
TS - Contract - Maint. - Surfacing	0.00	0.00	0.00
TS - Contract - Maint. - Road Repair	0.00	0.00	0.00
TS - Contract-Maint Culverts/Bridges	0.00	0.00	0.00
TS - Contract - Workers	0.00	0.00	0.00
TS - Contract - Other #2	0.00	2,500.00	-2,500.00
TS - Utility - Shop - Power	0.00	900.00	-900.00
TS - Utility - Shop - Heat	0.00	0.00	0.00
TS - Utility - Shop - Telephone	0.00	0.00	0.00
TS - Utility - Street Lights	214.42	2,880.00	-2,665.58
TS - Maint. - Workshop	0.00	0.00	0.00
TS - Maint. - Fuel/Oil	162.19	2,000.00	-1,837.81
TS - Maint - Blades	0.00	0.00	0.00
TS - Maint. - Machine Repairs	0.00	500.00	-500.00
TS - Maint. - Quonset repair	0.00	600.00	-600.00
TS - Maint. - Other #2 Gravel, supp	0.00	2,000.00	-2,000.00
TS - Material - Culverts/Drainage	0.00	0.00	0.00
TS - Material - Surfacing/Dust Contr	0.00	0.00	0.00
TS - Material - Signs	259.04	0.00	259.04
TS - Material - Small Tool/Equip.	0.00	0.00	0.00
TS - Material - Shop Supplies	0.00	2,000.00	-2,000.00
TS - Material - Other #1	0.00	0.00	0.00
TS - Gravel	0.00	800.00	-800.00
TS - Amortization Expense	0.00	0.00	0.00
TS - Other - Fence/Grass Seed	0.00	500.00	-500.00
TS - Asset -Purchase -Machine/Equip	0.00	1,000.00	-1,000.00
TS - Asset-Purchase - Road/Infrast.	0.00	2,000.00	-2,000.00
TOTAL TRANSPORTATION	<u>1,418.94</u>	<u>43,124.63</u>	<u>-41,705.69</u>
ENVIRONMENT & PUBLIC HEALTH SERVICE			
EH - Contracted - Waste Disposal	284.20	7,000.00	-6,715.80
EH - Contracted - Pest Control	0.00	0.00	0.00
EH - Contracted - Weed Control	0.00	0.00	0.00
EH - Supplies - Pest Control	0.00	0.00	0.00
EH - Supplies - Weed Control	0.00	1,150.00	-1,150.00
EH - Supplies - Weed -Golf C.	0.00	1,100.00	-1,100.00
EH - Amortization Expense	0.00	0.00	0.00
TOTAL ENVIRONMENT & PUB HEALTH SERV	<u>284.20</u>	<u>9,250.00</u>	<u>-8,965.80</u>
PLANNING & DEVELOPMENT EXPENSES			
P&D - Contracted - Planning/Zoning	0.00	0.00	0.00

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RESORT VILLAGE OF COTEAU BEACH
Comparative Income Statement
January 1 - February 28, 2021

	Actual 01/01/2021 to 02/28/2021	Budget 01/01/2020 to 12/31/2020	Difference
P&D - Contracted - Special Lease	0.00	75.00	-75.00
TOTAL PLANNING & DEVELOPMENT EXPENS	<u>0.00</u>	<u>75.00</u>	-75.00
RECREATION, CULTURAL EXPENDITURES			
R&C - Wages and Benefits	0.00	10,710.00	-10,710.00
R&C-Contract Workers-Golf Course	0.00	0.00	0.00
R&C-Maint./Supplies-Golf Course	0.00	1,000.00	-1,000.00
R&C - Contracted - Membership	50.00	120.00	-70.00
R&C - Contracted - Library - Region	184.80	370.00	-185.20
R&C - Contracted - Gazebo Maint	0.00	0.00	0.00
R&C - Contracted - Other #2	0.00	6,950.00	-6,950.00
R&C - Utility - Power	0.00	725.00	-725.00
R&C - Utility - Heat	0.00	0.00	0.00
R&C - Utility - Other #1	0.00	0.00	0.00
R&C - Maint. - Repairs Pavilion	0.00	500.00	-500.00
R&C - Maint. - Other #2	0.00	500.00	-500.00
R&C - Coteau Beach Plus 50	750.00	250.00	500.00
R&C - Supplies - Rec	0.00	500.00	-500.00
R&C - Supplies -Fuel - Golf Course	0.00	1,378.00	-1,378.00
R&C Asset - Tree Management	0.00	0.00	0.00
R&C - Grants -TIP	0.00	451.00	-451.00
R&C - Amortization Expense	0.00	0.00	0.00
R&C - Asset -Tennis Court	0.00	6,600.00	-6,600.00
R&C - Asset-Purchase-Land/Land Imp.	0.00	51,349.76	-51,349.76
R&C - Asset - Tree Management	0.00	0.00	0.00
R&C - Asset - Purchase - Building	0.00	58,252.00	-58,252.00
R&C - Asset Purchase -Machine/Equip	0.00	0.00	0.00
TOTAL RECREATION AND CULTURE SERVIC	<u>984.80</u>	<u>139,655.76</u>	-138,670.96
UTILITIES			
Water - Contracted Service #1	0.00	8,000.00	-8,000.00
Water - Utility - Power & Heat	0.00	0.00	0.00
Water-Utility-Power/Heat-Pump House	227.82	8,200.00	-7,972.18
Water -Utility-Power Reservoir	0.00	0.00	0.00
Water - Utility - Other #1	500.00	0.00	500.00
Water - Maint. - Repair	0.00	1,000.00	-1,000.00
Water - Maint. - Repair - Comm Well	0.00	0.00	0.00
Water - Maint. - Chemicals	0.00	0.00	0.00
Water - Maint. - Lab	0.00	100.00	-100.00
Water - Maint. - Line Repairs	0.00	750.00	-750.00
Water - Amortization Expense	0.00	0.00	0.00
Sewer - Contracted Service #1	0.00	2,500.00	-2,500.00
TOTAL UTILITIES	<u>727.82</u>	<u>20,550.00</u>	-19,822.18
TRANSFERS			
Transfers to Reserves	0.00	0.00	0.00
TOTAL TRANSFERS	<u>0.00</u>	<u>0.00</u>	0.00
TOTAL EXPENSE	<u>43,020.73</u>	<u>332,665.17</u>	-289,644.44
NET INCOME	<u>-41,545.62</u>	<u>-85,082.91</u>	43,537.29

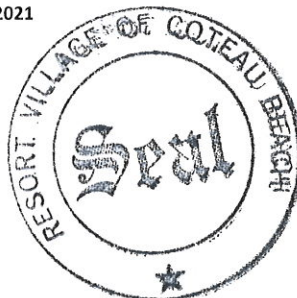
Note: Capital purchases are funded by the Resort Village's Reserves.

Note: the 2020 budget figures will be used until Council passes the 2021 budget.

Approved by Council the 25th day of March, 2021

Mayor - Mark Stumborg

Administrator - Steven Piermantier



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Resort Village of Coteau Beach
Bank Reconciliation - Operating Account
As of February 28, 2021

Credit Union balance - February 28, 2021 \$35,099.77

Adjustments:

Outstanding Deposits:

Cheque No.	Name	Description	Amount
✓ 1283	Void	Cheque voided at printing	0.00
✓ 1287	Voided at time of printing		0.00
	Saskatchewan Assessment Management Agency		
✓ 1299		2021 municipal invoice	4,079.00
	Saskatchewan Parks & Recreation Association		
✓ 1300		2021 membership	50.00
✓ 1301	Water Security Agency	Water rights application fee	500.00
		Administrator position ads: The Outlook - \$122.85; Rosetown Publishing - \$110.86	
✓ 1302	Don Bell		233.71
✓ 1303	Lucky Lake & District Fire Protection Inc.	2021 Annual Contribution	15,000.00
✓ 1304	Advise Graphics	8 x 12" x 18" COVID-19 signs	271.33
✓ 1305	Coteau Community Club Plus 50 Inc.	SPRA Cultural Diversity Inclusion grant	750.00

Outstanding Cheques


Adjusted Bank Balance - February 28, 2021

Balance as per General Ledger - February 28, 2021

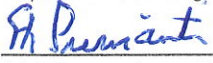
Fast Track Savings
Bank Balance of February 28, 2021 98,389.74

Note: the Fast Track Savings account earned \$26.41 in interest in February, 2021

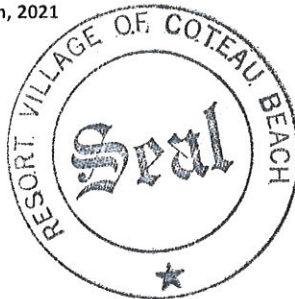
Certified correct this 25th day of March, 2021



Mayor - Mark Stumborg



Administrator - Steven Piermantier



Resort Village of Coteau Beach
Bylaw No. 3 2021
A Bylaw Governing the Resort Village's Seasonal Water System

The Council of the Resort Village of Coteau Beach in the Province of Saskatchewan enacts as follows:

Short Title

1. This bylaw may be cited as the Seasonal Water Bylaw.

Authority

2. This bylaw is enacted in accordance with Section 8 of *The Municipalities Act*.

Interpretation

3. For the purposes of this bylaw:

- a. "council" shall mean the Council of the Resort Village of Coteau Beach
- b. "municipality" shall mean the Resort Village of Coteau Beach;
- c. "occupant" includes:
 - (i) a person residing on land or in a building;
 - (ii) a person entitled to the possession of land or a building if there is no person residing on the land or in the building; or
 - (iii) a leaseholder;
- d. "owner" means a person who has any right, title, estate or interest in land or improvements other than that of a mere occupant, tenant or mortgagee;
- e. "seasonal water system" shall mean the water system described in Section 4 of this bylaw.

4. The municipality has installed and maintains a water system that may provide water to properties within the municipality for the purposes of firefighting and irrigation.

4.1 The municipality retains the right to limit the amount of water provided to any property, should circumstances warrant such limits being implemented.

4.2 Property owners wishing to make a new connection to the municipality's seasonal water system shall make application to the Administrator of the municipality prior to any connections being completed.

4.3 The fee to connect to the municipality's seasonal water system shall be \$1,200.00, paid prior to connection being made.

4.4 Only persons authorized by the Resort Village shall complete connections to / disconnections from the municipality's seasonal water system.

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5. The municipality's seasonal water system is to be used for irrigation and firefighting purposes only. Owners or occupants of properties are not to connect the system to the internal plumbing fixtures of their cottages or recreational vehicles and the seasonal water system is not to be used for bathing, personal hygiene or showering or for human consumptive uses such as drinking, cooking, food preparation and oral hygiene.

6. Owners or occupants will be reminded a minimum of twice each year of the provisions of Section 5 in the form of written communication mailed or e-mailed directly to them.

Inspections

7. The municipality shall be authorized to complete inspections to determine compliance with Section 5.

8. Inspections in accordance with Section 7 shall be completed in accordance with Section 362 of *The Municipalities Act*.

9. The Administrator or a person delegated by the Administrator shall be authorized to complete inspections in accordance with Section 7 of this bylaw.

Order to Remedy Contravention

10. Section 364 of *The Municipalities Act* shall govern contraventions of Section 5 of this bylaw.

Appeal of Order to Remedy

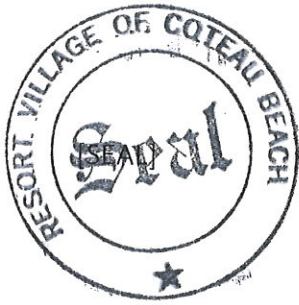
11. Owners or occupants of property receiving an order in accordance with Section 10 of this bylaw may appeal the order in accordance with Section 365 of *The Municipalities Act*.

12. If the municipality discovers after inspecting a property in accordance with Section 7 that any residents have connected the seasonal water system to their cottage's internal plumbing fixtures, the Resort Village will immediately disconnect the cottage's or recreational vehicle's connection to the seasonal water system.

13. If the seasonal water system is disconnected by the Resort Village for contravention of Section 5, representatives from the Resort Village shall inspect a cottage's internal plumbing system in accordance with Section 7 to confirm the seasonal water has been disconnected before allowing re-connection to the seasonal water system. A fee of \$200.00 shall be paid to the Resort Village prior to the Resort Village allowing reconnection to the seasonal water system.

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14. Bylaw No. 19, Bylaw No. 24, Bylaw No. 02/05 and Bylaw No. 03/10 are hereby repealed.



A handwritten signature in blue ink, which appears to be "M Stumborg", is written over a horizontal line.

Mayor – Mark Stumborg

A handwritten signature in blue ink, which appears to be "S Piermantier", is written over a horizontal line.

Administrator – Steven Piermantier

Read a third time and adopted this 25th day of March, 2021.

A handwritten signature in blue ink, which appears to be "S Piermantier", is written over a horizontal line.

Administrator

Certified a true copy of Bylaw No. 3 2021 passed by Council on the 25th day of March, 2021.

A handwritten signature in blue ink, which appears to be "Dana Deasex", is written over a horizontal line.

Administrator

Handwritten initials in blue ink, possibly "M. SP", located in the bottom right corner of the page.

**Resort Village of Coteau Beach
Minutes – Special Meeting of Council
March 17, 2021 @ 3:00 pm – Microsoft Teams Meeting**

Present:

Council: Mayor Mark Stumborg, Councillors Don Bell, Kirk Kidd and Edie Thompson

Administration: Steven Piermantier

Public: 5 members of the public were present at various times throughout the meeting.

Call to Order

Mayor Stumborg called the meeting to order at 3:00 p.m. The meeting was held electronically, via Microsoft Teams.

The only agenda item as per the Special Council Meeting notice was the appointment of Darla Fraser as Administrator for the Resort Village of Coteau Beach.

55-21 Appointment of Administrator

Bell: That Darla Fraser be appointed as the Administrator for the Resort Village of Coteau Beach in accordance with Section 110 of *The Municipalities Act* effective March 29, 2021 but Mrs. Fraser will begin work on March 18, 2021 to ensure an orderly transition of files with the current Administrator.
Carried

56-21 Appointment of Administrator Re: Signing Authorities for Financial Institution Accounts


Thompson: That Mayor Mark Stumborg or Deputy Mayor Edie Thompson and Administrator Darla Fraser be appointed as signing authorities on the Resort Village's financial institution accounts, effective March 29, 2021.
Carried

Next council meeting date:

Friday, March 25, 2021 @ 4:00 p.m.

57-21 Adjourn

Kidd: That the meeting be adjourned (3:05 p.m.)
Carried



Mark Stumborg – Mayor



Steven Piermantier – Administrator

